Plan on Use of Capacity Enhancement Grant 2023/2024

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Task Area	Major Area(s) of Concern	Strategies/Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
Enhancing students' English Language proficiency	To cope with	To employ tutors and qualified teachers to help English teachers conduct	Reduction of teaching workload of English teachers in terms of extra English lessons so that they can put more	The tutors and qualified teachers assist English teachers to conduct English tutorial classes after school from	Salary of tutors for the year: \$37,800 \$600 per hour for	Students are generally able to cope with the difficulties in using English as the medium of instruction and learning and to cope with the average class progress.	1. Assessments of students' performance in lessons and homework	 Team leader: Ms Fung Ka Ying Focus group leaders: Ms Wu Hiu Lam (S1) Ms Lau Yin Hung (S2) Mr Chan Kwan Yin (S3)

2.								
	Major Area(s)		Benefits		Resources	Success	Method(s) of	People
Task Area	of Concern	Strategies/Tasks	Anticipated	Time Scale	Required	Criteria	Evaluation	Responsible
Enhancing	To foster	1. To employ	Reduction of	The tutors	Salary of tutors for	1. Students	1. Assessments of	Team leaders:
students'	junior/senior	part-time native	teaching	assist	the year: \$50,000	are generally	students'	Ms Fung Ka
English	secondary	speakers or	workload of	English		able to cope	performance by	Yeng,
Language	students'	native-like	English	teachers to	\$550 per hour, for	with the task	tutors	Mr Chan Kwan
proficiency	interest in	speakers as	teachers;	conduct	native speakers/	in using	2. Students'	Yin
	learning	tutors to help	opportunities	English	native-like speakers	English	participation in	
	English;	English	for students to	classes after	with expertise in a	2. Quality	and feedback on	
	possible	teachers	engage in	school from	special field or	of products	the English	
	programmes	conduct	communicative	September	experienced teachers;		programmes	
	are:	after-school	activities with	2023 to July	\$440 per hour for		3. Progress	
	film script-	/Saturday	native speakers;	2024	post-graduates and		reports from	
	writing; rap	programmes	opportunities to		qualified teachers;		teacher-in- charge	
	singing, radio	2. To hire	shift the focus		\$250-330 per hour for			
	programme;	services from	of language		undergraduates;			
	thinking skills;	outside	study to					
	poetry; on-line	agencies	language use		1.5 hours per session;			
	learning;				actual number of			
	drama; debate				sessions may vary.			
	etc.							

3.								
Task Area		Strategies/Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
Enhancing students' Chinese Language proficiency	To assist junior secondary students (S1 to S2) to cope with the difficulties in learning Chinese.	part-time tutors	workload of Chinese teachers in terms of extra Chinese lessons	The tutors assist Chinese teachers to conduct two Chinese tutorial classes after school from October 2023 to May 2024.	Salary of Tutors for the year: \$25,200 \$600 per hour for qualified teacher; \$330 per hour for graduates; \$250-\$300 per hour for non-graduates; 1.5hrs / lesson; 7 lessons/term for each class; total 42 hours (Actual number of lessons may vary).	Students are generally able to cope with the difficulties in learning Chinese and cope with the average class progress.	 Assessments of students' performance in lessons and homework Students' participation in and feedback on the Chinese tutorial classes Feedback from subject teacher Tutors evaluation. 	Mr Wong Chi Wing

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Task Area	Major Area of Concern	Strategies/Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
Enhancing	To assist senior	To employ	Reduction of	The tutors assist	Salary of Tutors	Students are	1. Assessments of	Miss Cheung
students'	secondary	part-time tutors	teaching	Chinese teachers	for the year:	generally able to	students'	Yik Tung
Chinese	students (S5 to	to help Chinese	workload of	to conduct	\$22,500	cope with the	performance in	Anna
Language	S6) to cope	teachers	Chinese teachers	three		difficulties in	lessons and	
proficiency	with the	conduct the	in terms of extra	Chinese	\$1,000 per hour	learning Chinese	homework	
	difficulties in	after-school	Chinese lessons	tutorial classes	for qualified	and cope with	2. Students'	
	learning	tutorial classes.	so that they can	after school	teacher;	the average class	participation in	
	Chinese.		have more	from October		progress.	and feedback	
			attention on	2023 to May	1.5hrs / lesson;		on the Chinese	
			individual needs;	2024.	5 lessons for each		tutorial classes	
			To enrich		class;		3. Feedback from	
			students'		total 22.5 hours		subject teacher	
			repertoire in		(Actual number		4. Tutors	
			Chinese Writing		of lessons may		evaluation.	
			and its relation to		vary).			
			Chinese Culture					

5.	Major Area of		Benefits		Resources	Success		Method(s) of	People
Task Area	Concern	Strategies/Tasks	Anticipated	Time Scale	Required	Criteria		Evaluation	Responsible
Enhancing	To raise	To employ a	Reduction of	The coach	Salary of Tutors	1. Performance by	1	The coach will	
students'	students'	part-time coach				the debating	1.		Hung
Chinese	interest in	1	Chinese teachers;	Chinese teachers	v	members in the		by the teachers	U
Language	Chinese	teachers	opportunities for	to conduct		debating		-in-charge	
proficiency	debate.	conduct the	students to	debating classes	\$440 per hour for	0	2	Students'	
pronency	debute.	debate classes	engage in debate;	after school	-	2. Number of	2.	participation in	
			opportunities to	from October	0	students		and feedback	
		the speech and		2023 to May	1	participating in the	3.		
		debating team	language study to	v	\$400 per hour for			completed by	
		0	language use		-	competitions.		students	
						3. Members'			
					-	attendance in each			
					-	training session.			
					total 68-75 hours				
					(actual number of				
					lessons may				
					vary).				

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Task Area	Major Area(s) of Concern	Strategies/ Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
Enhancing students' basic competency in Mathematics	To assist junior secondary students (S1 to S3) to cope with the difficulties in learning Mathematics		Reduction of teaching workload of Mathematics teachers in terms of extra Mathematics lessons so that they can have more attention on individual needs	The tutors assist Mathematics teachers to conduct Mathematics tutorial classes after school from October 2023 to May 2024	Salary of tutors for the year: \$23,760 \$250-\$330 per hour for undergraduates/ graduates; One class per form; 16 lessons per class per year; 1.5 hours per lesson.	Students are generally able to cope with the difficulties in learning Mathematics and cope with the average class progress	 Assessments of students' performance in lessons and homework Students' participation in and feedback on the Mathematics tutorial classes Subject teacher evaluation Tutor evaluation 	Mr. Fong Hing Pan

7. Task Area	Major Area(s) of Concern	Strategies/Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
Enhancing	To assist	To employ	Reduction of	The tutors	Salary of	Students are	1. The coach	Mr Wong Man
students'	senior	part-time tutors to	teaching workload	assist	Tutors for	generally able	will be	Chun
Biology	secondary	help Biology	of Biology teachers	Biology	the year:	to cope with	evaluated by	
proficiency	students (S4	teachers conduct	in terms of extra	teachers to	\$18000	the difficulties	the teachers	
	to S6) to cope	the after-school	Biology lessons so	conduct		in learning	-in-charge	
	with the	tutorial classes.	that they can have	four	1 hr/	Biology and	2. Students'	
	difficulties in		more attention on	Biology	lesson;	cope with the	participation	
	learning		individual needs;	tutorial	16 lessons	average class	in and	
	Biology.			classes	for each	progress.	feedback	
				after	class;		3.	
				school	4 class in		Questionnaires	
				from	total		completed by	
				October	total 64		students	
				2023 to	hours			
				May	(Actual			
				2024.	number of			
					lessons			
					may vary).			

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Task Area	Major Area(s) of Concern	Strategies/Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
Enhancing students' Economics knowledge and skills	To cope with diversities of students (S5) in learning Economics	To employ tutors to conduct after-school tutorial classes	-Students can learn from the experience of tutor in preparing for Economics DSE -Economics teachers can put more attention on individual students' needs	The tutors conduct tutorial classes after school from November 2023 to February 2024	Salary of tutors for the year: \$4950 \$250-\$330 per hour for undergraduat es/ graduates; 10 lessons 1.5 hours per lesson.	Students are generally able to cope with the common difficult topics in Economics.	 Assessments Assessments of students' performance in lessons and homework Subject teacher evaluation Tutor evaluation 	Ms. Cheng Sau Ling Jennifer, Ms. Ng Pui Ying Debbie, Ms Chau Yuen Man

9. Task Area	Major Area(s) of Concern	Strategies/Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
Enhancing students' Geography knowledge and skills	To cope with diversities	To employ tutors to conduct after-school tutorial classes	Anticipated -Students can learn from the experience of tutor in preparing for Geog DSE -Geog teachers can put more attention on individual students' needs	The tutors conduct tutorial classes after school from	Salary of tutors for the year: \$1980	Students are generally able to cope with the common difficult topics in Geography.	1. Assessments of students' performance in	Mr Chan Kwun Tat, Miss Lee Sin Man

Task Area	Major Area(s) of Concern	Strategies/Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
To provide	To offer	-To provide	Teachers will be	From	Monthly salary	Teachers'	1. Teachers'	Mr Lui Fu On
support in	support in	administrative	released from some	September	is HK\$15,500.	workload and	observation	Ms Lee Wai
administration,	implementing	support at the school	non-teaching duties	2023 to	Employer's	non-teaching	2. Appraisal	Chi
learning &	the	level;	to provide more	August	contribution to	duties can be	meeting with	
teaching and	programmes of	-To assist teachers in	time to	2024.	MPF is	relieved to create	the Teaching	
extra-	different	the preparing of	focus on		HK\$775. The	more room for	Assistant	
curricular	subject	learning/ teaching	curriculum		school pays	curriculum		
activities	departments	materials;	development and to		HK\$16,275	development and		
	and functional	-To offer support in	cater for students'		per month, or	catering for		
	groups	organizing/	needs.		HK \$ 195,300	students' needs.		
		conducting			per year.			
		extra-curricular	There can be extra			Extra-curricular		
		activities;	manpower in			activities can be		
		-To relieve teachers'	organizing and			organized/		
		workload by	conducting			conducted more		
		substituting lessons	extra-curricular			effectively.		
		and taking up	activities, reducing					
		invigilation duties.	teachers' workload.					